

ZJC/

19 September 1968

STATINTL

MEMORANDUM FOR: [REDACTED]

SUBJECT: Executive Registry Holdings at Records Center

1. Executive Registry has controlled at Records Center a total of 143 cubic feet of records.
2. The Executive Registry Records Control Schedule consists of 16 items, of which 5 are permanent. Permanent material consists of correspondence, memoranda and reports that document or relate to the policies, plans, programs and activities of the Agency, both internally and externally.
3. The Executive Director-Comptroller has instructed me to work with [REDACTED] in a review of Executive Registry material at Records Center. I will keep you informed of the progress made in the reduction of our holdings at Records Center.

STATINTL

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[REDACTED]
Chief, Executive Registry